

Miami Shores Village



ADDENDUM NO. 1

RFP No. 2022-07-01 OPERATION OF A FARMERS MARKET July 27, 2022

This Addendum No. 1 to the above-referenced RFP is issued in response to questions from prospective proposers, or other clarifications and revisions issued by the Village. The RFP is amended in the following particulars only. Deletions are shown by ~~striketrough~~ and additions are underlined.

1. *Question: What is the size of the area?*

Response: The area is approximately 16,300 square feet

2. *Question: Is Parking permitted in the park or only on the street?*

Response: Parking is permitted on the street and in designated parking spaces in lots across the street.

3. *Question: Is there water available on site?*

Response: No.

4. *Question: Is the entire grass area available for the market operations?*

Response: Yes.

5. *Question: Is the alley to the east part of the market operations available?*

Response: No.

6. *Question: Can we put merchants' cars on the grass and remove them after set up?*

Response: No.

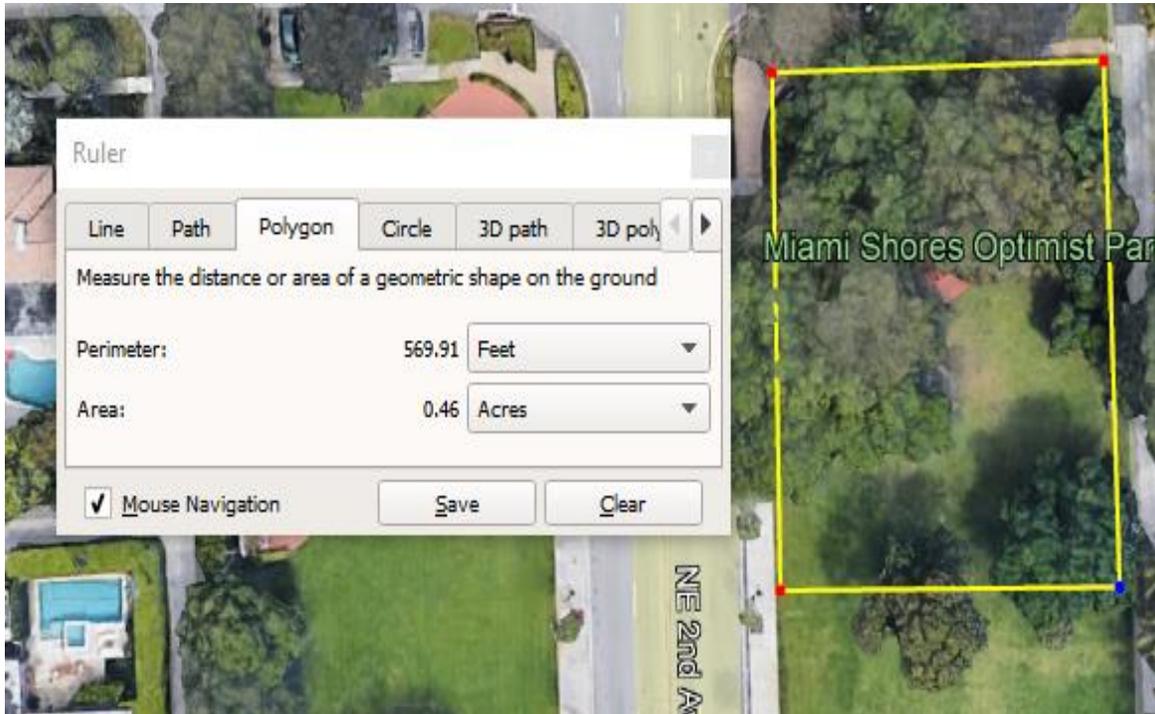
7. *Question: What are the prohibited items to be sold displayed or demonstrated?*

Response: Refer to Section 3.0, page 24 indicates activity restrictions and items prohibited.

8. *Question: Are the merchants required to have Village occupational licenses?*
Response: No.
9. *Question: Is the operator required to have a Village license?*
Response: No.
10. *Question: Is the parking lot to the north of the market area to the east of the bank available for the Sunday market?*
Response: Not at this time.
11. *Question: Is a bid bond and performance bond required?*
Response: No.
12. *Question: What happens if we are unable to open as a result of a rainstorm or tropical conditions making the operations unsafe for that day?*
Response: Refer to Section 3.0, page 25-26 addresses inclement weather.
13. *Question: Can this contract be extended to become a 52-week market?*
Response: The current intent of the Village is that the market will begin operations during the month of October 2022 and thereafter on every Sunday until the end of May of each year.
14. *Question: Can we extend the hours beyond 2:00 pm?*
Response: Yes. However, any changes in operational hours must be approved by the Village in advance.
15. *Question: May the proposals be emailed rather than delivered?*
Response: No. Facsimile or e-mailed proposals shall be rejected and will not be accepted.
16. *Clarify: Section 3.0 Terms of Payment indicates that a "proposer shall provide the percentage amount or dollar amount they are willing to pay for the right to operate a farmer's market...: However, in Section 4.0 Revenue Payment Proposal it requests both a dollar amount and a target percentage.*
Response: Section 4.0 Revenue Payment Proposal has been amended. The words "equal to" has been removed and the word "or" has been inserted. Please submit the revised form with your proposal.

17. *Question: Can you provide an area view of the park delineating the area in which the market will be permitted to be set up?*

Response: Aerial view:



Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at bids@msvfl.gov.

Proposers are reminded to acknowledge receipt of this addendum as part of your RFP submission.

Sincerely,

Donna Rockfeld
Procurement
Administrator

4.0 REVENUE PAYMENT PROPOSAL

The Proposer shall provide the revenue payment information in the format as requested in the schedules below, categorically showing the revenue payment proposed and to provide the services as described in this Solicitation.

Certification that the person signing the proposal is entitled to represent the firm, empowered to submit the Proposal and authorized to sign a contract with the Village.

The awarded licensee proposed to pay the Village as follows:

PROPOSED FEE	\$ _____ Proposed fee per day
	OR _____ % of gross revenue collected for date's program

Authorized Signature

Address

Printed Name & Title

City, State, Zip Code

Company

Telephone No.