

Miami Shores Village



ADDENDUM NO. 1

RFP No. 2023-04-02

Disaster Debris Removal and Disposal Services

May 2, 2022

This Addendum to the above-referenced RFP is issued in response to questions from prospective respondents, or other clarifications and revisions issued by the Village. The RFP is amended in the following particulars only. Deletions are shown by ~~strikethrough~~ and additions are underlined.

The deadline has been extended. All Proposals must be signed, sealed and to the Office of the Village Clerk, Miami Shores Village, 10050 N.E. 2nd Avenue, Miami Shores, FL 33138, no later than 2:30 p.m. ~~Tuesday, May 9, 2023~~ Monday, May 15, 2023 and clearly marked in the lower left-hand corner on the outside of the envelope: "RFP #2023-04-02 Disaster Debris Removal and Disposal Services. Late submittals will not be accepted.

- 1. What was the last event that impacted the Village which required activation and performance by the Village's disaster debris management contractor?**

Response: Hurricane Irma

- 2. Which Contractor held the previous or holds the current contract for the services requested in this solicitation?**

Response: DRC Emergency Services, LLC, TFR Enterprises, Inc. and Ceres Environmental, Inc.

- 3. Please provide the names and titles of the evaluation committee members.**

Response: Awaiting Village Manager appointment of Evaluation Committee Members

- 4. Please provide the date, time, and location when the evaluation committee meeting will be held to evaluate proposals.**

Response: Not scheduled as of yet. A Public Meeting Notice will be placed on the Village

- 5. Where will the evaluation committee meeting notice be posted?**

Response: <https://www.msvfl.gov/department/government/public-notice>

- 6. When will intent to award be made and how will it be communicated to proposers?**

Response: Recommendation of Award will be posted on the Village Website: <https://www.msvfl.gov/department/businesses/bids-purchasing>

7. Does the Village own any self-loading grapple trucks, and if so, how many?

Response: The Village owns 2 self-loaders and 3 John Deere Loaders

8. 3.4 SCOPE OF SERVICES states that “Debris removal from private property will be authorized by Village at the same rates as Right-of-Way (ROW) and public property debris removal.” However, the scope of work listed in 3.28 DEBRIS REMOVAL FROM PRIVATE PROPERTY includes additional scopes “Structural demolition” and “termination/capping of all utilities” that are not required when performing Right-of-Way (ROW) and public property debris removal. Can proposers add rates for DEBRIS REMOVAL FROM PRIVATE PROPERTY in the PRICE PROPOSAL Section 4.3 RATES FOR OTHER SERVICES, EQUIPMENT, OPTIONS AVAILABLE to account for the costs associated with the additional ‘Structural demolition” and “termination/capping of all utilities” scopes of work?

Response: Yes Proposers may add additional rates for Debris Removal from Private Property on the Price Proposal.

9. What are the location/addresses of the Village’s current or potential identified TDMS sites?

Response: The Public Works Compound located at 1705 NW 103rd St and The Golf Course and Country Club located at 10000 Biscayne Blvd.

10. Can the Village confirm if in Item 6 in part A. DEBRIS REMOVAL, PROCESSING AND DISPOSAL of SECTION 4.0 PRICE PROPOSAL where it states “C&D debris removal from public property (right-of-way) and hauling to TDSR outside the Village limits of Miami Shores Village, supplemental charge to be added to 2. above” it should read at the end “added to 5. above”

Response: Correct. It should read be added to No. 5 above.

11. Does the Village have Memorandums of Understanding (MOU) or Mutual Aid agreements in place with other incorporated municipalities that would allow the use of this contract to be utilized by those entities to perform disaster debris management services, and if so, which ones?

Response: None that the current administration is aware of.

12. Does the Village intend to allow other incorporated municipalities within the area to utilize this contract, and if so, which ones?

Response: Undetermined at this time.

13. Will this contract be used to perform services on any state roads within the Village in lieu of the FDOT performing those services?

Response: Possibility but unable to determine at this time.

14. If the answer to the previous question is yes, does the Village have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the FDOT that authorizes the Village to perform debris removal services on state roads?

Response: Yes

15. Regarding the evaluation of the Pricing, does the Village intend on adding up all unit price line items to get a total figure to compare against other proposer’s or will there be estimated quantities assigned to calculate a total extended price?

Response: Estimated quantities will be assigned using historical data from Hurricane Irma.

16. If quantities are going to be assigned, what will they be?

Response: See question #15.

17. Can the Village explain the methodology evaluators will be required to use to determine which proposer’s Price Proposal will receive the Max Points, as it is not clearly specified in Section 6.0 or anywhere else in the RFP specifications?

Response: Points will be assigned by the Procurement Management Administrator based on totals based on historical data.

*Sample Objective Formula for Fee Proposal				
Vendor	Total Proposed Cost	Example Maximum Allowable Points	Formula for Calculating Points (lowest cost / cost of proposal being evaluated X maximum allowable points = awarded points) Round to the nearest tenth	Total Points Awarded
Vendor A	\$100.00	30	$\$100 / \$100 \times 30 = 30$	30
Vendor B	\$150.00	30	$\$100 / \$150 \times 30 = 20$	20
Vendor C	\$200.00	30	$\$100 / \$200 \times 30 = 15$	15

18. Is it acceptable to permanently bind the proposal copies?

Response: Yes.

19. Are the forms within the Federal Contract Provisions and Assurances, on pages 138-141, required with the proposal submittal?

Response: No. It will be included in the contract

20. In Section 5.0 Proposal Format, 5.1 Cover and Dividers is the first section.

- a. Would this be Tab 1 of our proposal?**
- i. If so, what information goes into this tab?**

Response: As a suggestion Tab 1 “could” be a Table of Contents

However to ensure a uniform review process and to obtain the maximum degree of comparability, it is required that the submittals be organized in the manner specified below:

Proposals should then follow the format in order and clearly indicated by sections:

- Introduction*
- Proposal Narrative*
- Qualifications and Capability to Provide Services*
- Approach to the Project*
- Past Performance – References*
- Personnel and Equipment Identifier*
- Cost Proposal*
- Required Forms*

21. Please confirm that a bid bond is not required with our proposal.

Response: A Bid Bond is not required.

22. There are differing RFP numbers in the RFP. Please confirm which is the correct RFP number.

Response: RFP 2023-04-02

23. Section 7 Required forms lists the Statement of No Response Please confirm if we are to include this in our proposal marked N/A.

Response: You may mark it NA however this forms is only required if you are NOT submitting a response.

24. Attachment B Statement of Experience asks for the Dade County License No. Is this referring the Business Tax receipt for Miami Dade?

Response: Refers to Dade County Contractor's License, if applicable.

25. Will the 2 1-year renewals be exercised at the consent of both parties?

Response: Renewals will be upon mutual consent

26. How many miles of waterways are under the village's jurisdiction?

Response: 2.75 Miles

27. There is currently no line item for compaction of C&D debris. Will the Village consider adding a line item for this?

Response: We haven't done this in the past however you may provide a price

28. There is a significant cost difference between land based and marine based vessel removal operations. Can the Village confirm this is intended to be land based operations?

Response: We anticipate most, if any, would be land based however you may also include a price for marine based vessel removal operations.

29. For line items 2 and 6, is the contractor supposed to only put the supplemental charge? Or actual new cost?

Response: Supplemental charge for outside of Miami Dade.

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at bids@msvfl.gov. Proposers are reminded to acknowledge receipt of this addendum as part of your RFP submission.

Sincerely,

Donna Rockfeld
Procurement Administrator