

Miami Shores Village



ADDENDUM NO. 1

RFP No. 2022-09-01

Towing Services

October 17, 2022

This Addendum to the above-referenced RFP is issued in response to questions from prospective contractors or other clarifications and revisions issued by the Village. The RFP is amended in the following particulars only. Deletions are shown by ~~strike through~~ and additions are underlined.

1. **Question: Is there any restriction/limitation as to the distance of the tow yard to the Miami Shores Village?**

Response: See Section 3.22.1 "Said compound shall be owned or leased by the Contractor and shall be located in accordance with the distance requirements as specified by Florida Statute 715.07 et al."

2. **Request for Clarification: Sections 6.0 and 7.0 of the Solicitation Package, both titled Required Forms, appear to be identical.**

Response: Section 7.0 is a duplication of Section 6.0. Please complete the Required Forms that are provided in Section 6.0. The forms are to be included as required in Section 4.0 Titled "*Proposal Format*", under 4.9 "*Required Forms*". However, contractors providing Section 7.0 forms in lieu of those in Section 6.0 will be accepted also.

3. **Question: Are letters of recommendation from other departments required and does it affect the point system?**

Response: "Letters of recommendation" are not required.

4. **Revision to RFP by Miami Shores Village and amended as follows:**

- Section 4.6 "Equipment and Facility Requirements", last paragraph has been ~~stricken~~ from Section 4.6 and moved to Section 4.7 "*Past Experience and Workload*".

- ~~Provide four (4) Florida municipal references for which the firm has performed similar work in the past three (3) years and furnish the name, title, address and telephone number of the person(s) at the client organization who is most knowledgeable about the work performed. Proposer may also supply references from other work not cited in this section as related experience. Please do not include the Village or Village employees as references.~~

4.7 PAST EXPERIENCE AND WORKLOAD (15 POINTS)

1. Provide four (4) Florida municipal references for which the firm has performed similar work in the past three (3) years and furnish the name, title, address and telephone number of the person(s) at the client organization who is most knowledgeable about the work performed. Proposer may also supply references from other work not cited in this section as related experience. Please do not include the Village or Village employees as references.
- 1.2. Describe proposer's experience and knowledge in delivering projects of comparable nature, scope, complexity and duration, for the past five (5) years. Provide specific examples of similar contracts with other municipalities/government agencies.
- 2.3. Provide a list of all relevant municipal or county contracts your company is currently committed to and/or that your company will be committed as of October 2022. The individual project details shall include: Name of Contract Client, Brief Project Scope, Contract Budget, Contract Duration (Award Date – Expiration Date).

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at Bids@msvfl.Gov.

Bidders are reminded to acknowledge receipt of this addendum as part of your ITB submission.

Sincerely,



Donna Rockfeld
Procurement Administrator