

**Miami Shores Village  
ADDENDUM NO. 2**



**RFP No. 2022-09-01  
Towing Services  
October 17, 2022**

This Addendum to the above-referenced RFP is issued in response to questions from prospective contractors or other clarifications and revisions issued by the Village. The RFP is amended in the following particulars only. Deletions are shown by ~~strike through~~ and additions are underlined.

**1. Question: What is the number of private vehicles towed on an annual basis?**

*Response:* Previously Miami Shores Village Police Department did not track the history of the number of private vehicles towed.

**2. Question: What is the number of Village Owned vehicles towed on an annual basis?**

*Response:* There were approximately six (6) heavy trucks and two (2) vehicles towed for the Public Works Department. The Police Department has no record of the number of police vehicles towed.

**3. Question: Section 3.16.1 Radio Communications requires all towing vehicles be equipped with a two-way radio. In lieu of a two-way radio system, may the towing contractor utilize a computer application for dispatching from the dispatch desk directly to an application on the tow truck operators smart phone?**

*Revision to RFP:* Section 3.16 COMMUNICATION is amended as follows:

**3.16.1 Radio Communications:**

3.16.1.1 All towing vehicles must be equipped with a two-way radio or enabled transportation dispatch software that provides continuous direct contact between the Contractor's base station and all service trucks utilized in providing towing service. A citizens' band radio does not meet this requirement.

3.16.1.2 There must be twenty-four (24) hour radio communication or enabled transportation dispatch software which is manned seven (7) days per week, 365 days per year by competent employees. Phone answering services are not permitted.

4. Revision to RFP: The approved rates for Miami-Dade County were revised as of October 16, 2022. Attachment “B” has been amended to reflect the rate changes and is attached.
5. **Question: In what manner should reports be submitted. Is there an established format which Miami Shores prefers them to be constructed? Can these reports be submitted electronically? Or does the Village prefer hard copies to be provided?**

*Response*: See Section 3.31 REPORTS. “The form of the reports shall be determined by the Contractor but are subject to the approval of the Village”. The Village will accept the reports either electronically or by hard copy. The Contractor shall submit a sample report with proposal.

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at [Bids@msvfl.gov](mailto:Bids@msvfl.gov).

Bidders are reminded to acknowledge receipt of this addendum as part of your RFP submission.

Sincerely,



Donna Rockfeld  
Procurement Administrator



## MAXIMUM NON-CONSENT TOWING RATES

### \*PRIVATE PROPERTY\*

<b>Private Property Impound Tow</b>	
Class A	\$145.00
Rate if released on scene (drop rate)	\$72.50
Class B	\$208.65
Class C	\$296.50
Class D	\$377.50
<p>No other fees may be imposed for the first 24 hours the vehicle is in the care, custody and control of the towing operator, except applicable storage fees, which begin to take effect once the vehicle has officially been stored on the grounds of the towing establishment. Pursuant to Section 713.78 (2), FL Statute, no storage fee shall be charged if the vehicle is stored for less than six (6) hours.</p>	
<p><b>Administrative Fees (After first 24 hours)</b>            Per vehicle</p> <p>All actual fees imposed by a state for obtaining pertinent ownership information, actual postage fees, and advertising fees per Section 713.78(15), Fla. Stat.</p>	<p>\$38.20</p> <p>Maximum of \$250.00</p>
<p><b>Daily Indoor Storage – vehicles 20’ or less</b>            After first 6 hours (Chargeable in 24-hour increments)            Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative, or investigating police agency.</p>	\$33.90
<p><b>Daily Indoor Storage – vehicles longer than 20’</b>            After first 6 hours (Chargeable in 24-hour increments)            Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative, or investigating police agency.</p>	\$54.65
<p><b>Daily Indoor Storage – small personal vehicles</b>            (i.e., motorcycles, ATVs, scooters, etc.) After first 6 hours (Chargeable in 24-hour increments) Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative or investigating police agency.</p>	\$16.20
<p><b>Daily Outdoor Storage – vehicles 20’ or less</b>            After first 6 hours (Chargeable in 24-hour increments)</p>	\$27.60
<p><b>Daily Outdoor Storage – vehicles longer than 20’</b>            After first 6 hours (Chargeable in 24-hour increments)</p>	\$48.40
<p><b>Daily Outdoor Storage – small personal vehicles</b>            (i.e., motorcycles, ATV’s, scooters, etc.) After first 6 hours (Chargeable in 24-hour increments)</p>	\$13.65

**MAXIMUM NON-CONSENT TOWING RATES**  
**\*POLICE DIRECTED\***

<b>Police Directed Tow</b>	
Class A	\$145.00
Class B	\$215.00
Class C	\$305.40
Class D	\$389.00
<b>Per Mile Fee For Police Directed Tow (After first five (5) miles)</b>	
Class A	\$3.91
Class B	\$4.53
Class C	\$6.08
Class D	\$7.21
<b>Extra Time At Scene for Police Directed Tow</b>	
Class A	\$36.25
Class B	\$53.75
Class C	\$76.35
Class D	\$97.25
First one-half hour to be included in the initial cost per call. Charges are 15 minute intervals, and must have the written documentation and approval of the investigating law enforcement agency/officer.	
<b>Administrative Fees (After first 24 hours)</b> Per vehicle  All actual fees imposed by a state for obtaining pertinent ownership information, actual postage fees, and advertising fees per Section 713.78(15), Fla. Stat.	\$39.35  Maximum of \$250.00
<b>Daily Indoor Storage – vehicles 20’ or less</b> After first 6 hours (Chargeable in 24-hour increments) Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative, or investigating police agency.	\$34.95
<b>Daily Indoor Storage – vehicles longer than 20’</b> After first 6 hours (Chargeable in 24-hour increments) Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative, or investigating police agency.	\$56.30
<b>Daily Indoor Storage – small personal vehicles</b> (i.e., motorcycles, ATV’s, scooters, etc.) After first 6 hours (Chargeable in 24-hour increments) Indoor storage rates may only be charged upon the direction and authorization of the owner, lien holder, insurance company representative or investigating police agency.	\$16.70
<b>Daily Outdoor Storage – vehicles 20’ or less</b> After first 6 hours (Chargeable in 24-hour increments)	\$28.50
<b>Daily Outdoor Storage – vehicles longer than 20’</b> After first 6 hours (Chargeable in 24-hour increments)	\$49.85
<b>Daily Outdoor Storage – small personal vehicles</b> (i.e., motorcycles, ATV’s, scooters, etc.) After first 6 hours (Chargeable in 24-hour increments)	\$14.05

<b>Lowboy Services</b>	
Tow Rate (hook-up and first ½ hour at scene)	\$305.40
Per Towed Mile After First Five (5) Miles	\$5.80
Extra Labor/Wait Time At Scene	\$76.35
<b>Hazardous material clean-up</b> (Class C & D Only) and disposal as required, mandated and/or licensed through state or local laws and approved by the investigating law enforcement agency/officer.	Towing Company prevailing rates.
<b>Dollies – Class A (Except Private Property Tows)</b>	\$45.65/per job
<b>Underwater Recovery Salvage Diver(s)</b>	
First Hour/Per Diver	\$163.50
Each Additional 15 Minutes after the first hour/per diver	\$40.88
Charges are 15-minute intervals and must be performed by a certified/professional diver with the written documentation and approval of the investigating law enforcement officer/agency.	