



Miami Shores Village

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Village Manager

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NOTICE OF MEETING

**Evaluation Committee Meeting
Agent of Record for Employee Health and Benefits
RFP No. 2022-04-02**

Opening Date: April 21, 2022

An Evaluation Committee meeting for review of proposals in response to RFP No. 2022-04-02 will be held on April 27, 2022 at 10:00 a.m.

The purpose of this meeting will be to evaluate and score each proposal based on the criteria established in the Request for Proposal. The Committee may recommend award or determine a shortlist for further consideration.

Location: Miami Shores Village Hall
Council Chambers Conference Room
10050 NE 2nd Ave.
Miami Shores, FL 33138

For comments or questions contact Donna Rockfeld, Procurement Administrator at 305-762-4870 or email: RockfeldD@msvfl.gov.

If a person decides to appeal any decision made by the Village or Council with respect to any matter considered at such meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the Village Clerk's Office at 305-762-4870 and arrangements will be made to provide these services to you.